SUPERIOR SUPPLY & STEEL	Documentation	Page 1 of 1
INFORMATION TECHNOLOGY	How To Use Heat Number Website	
Effective: 8/21/2019	www.supstlmtr.com/All	
Revision: 1.00	Approved: Reuben Gathright	

Superior Supply & Steel provides heat number tracking for customers using website search.

REQUIREMENTS:

An internet connection, a computer or laptop or cellphone with a PDF viewer

Use the following steps to lookup a heat number on website: <u>http://www.supstlmtr.com/All/</u>

- 1) Input a heat number in the Search Field named "HEAT NO"
- 2) Click the Search button

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Search Fields	Input Search		
HEAT NO:	B7P3444		
Item Name:			
Customer Purchase Orde			
	Search		

3) The results page will now appear. Click on a heat number in the list to view the PDF file.

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SEA Sear	SEARCH CRITERIA:MTR: B7P3444 Search Again RESULTS:								
C P	Customer Purchase Order	Item ID	Item Description	HEAT NO LIST	HEAT NO1	HEAT NO2	H N		
LB	R#005677	1000022048	1/2X48X96 GALV A572-50 PLATE	B7P3444	<u>B7P3444</u>				
LB	3R#005677	1000022048	1/2X48X96 GALV A572-50 PLATE	B7P3444	<u>B7P3444</u>				

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ADVANCED SEARCH

Superior Supply & Steel has added additional searching features to the website to help the customer find heat number, item name and purchase order.

Use the following steps to lookup an advanced search on the website: http://www.supstlmtr.com/All/

- 1) Input HEAT NO, Item Name, Customer Purchase Order for your own requirements in the fields on the Input Search form.
- 2) Click the Search button to run search for your heat numbers.

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Search Fields	Input Search			
HEAT NO:	B7P3444			
Item Name:	Item Name: 1/2X48X96 GALV A572-50 PLATE			
Customer Purchase Order: LBR#005677				
	Search			
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3) The search results are then shown and you can view each heat number by clicking on the links in the "Heat No" columns as shown below.

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SEA A5 <u>Sea</u> RE	SEARCH CRITERIA:MTR: B7P3444 Item Name: 1/2X48X96 GALV A572-50 PLATE Customer Purchase Order: LBR#005677 Search Again RESULTS:									
0	Customer Purchase Order	Item ID	Item Description	HEAT NO LIST	HEAT NO1	HEAT NO2	HEAT NO3			
LF	3R#00567	7 1000022048	1/2X48X96 GALV A572-50 PLATE	B7P3444	<u>B7P3444</u>					
LI	3R#00567	7 1000022048	1/2X48X96 GALV A572-50	B7P3444	<u>B7P3444</u>			Ŧ		